

# WAYS FOR FACULTY & STAFF TO ENGAGE IN VOLENCE PREVENTION

- Add CARE Information to your Syllabus
- Encourage attendance at Events
- Offer Content Warnings
- Allow CARE to give an announcement in your class or staff meeting
- Connect with CARE Staff to learn more or get involved

## CONTACT US

### Location

Kolligian Library, Suite 107  
Mondays-Fridays, 9am-5pm  
Main Entrance Facing COB2 Courtyard

### Website

[care.ucmerced.edu](http://care.ucmerced.edu)

### Office Phone Number

209-228-4147

### Email

[ucmcare@ucmerced.edu](mailto:ucmcare@ucmerced.edu)

## CARE STAFF

### Yesenia Curiel

*CARE Director*  
[ycuriel2@ucmerced.edu](mailto:ycuriel2@ucmerced.edu)  
209-233-1746

### Valara Villanueva

*Prevention Education Coordinator*  
[willanueva2@ucmerced.edu](mailto:willanueva2@ucmerced.edu)  
209-355-0763

## SOCIAL MEDIA



@ucmcare



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UC Merced CARE



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**SUPPORTING  
SURVIVORS OF  
SEXUAL VIOLENCE**



# A STEP-BY-STEP GUIDE FOR STAFF AND FACULTY

1 in 4 women, 1 in 6 men, and nearly half of those that do not identify with the gender binary, will experience sexual violence in their lifetimes.

It is not your role in any way to investigate the incident, but rather ensure that the student has all of the information in order to make a decision about their next steps.



**CARE**  
Campus Advocacy  
Resources & Education

## STEP 1

Determine if there is an immediate risk—if you witness the incident happening, the perpetrator is in the room or nearby, or if the person feels unsafe at this moment

please call UC Merced Police:  
209-228-2677 (CAT-COPS)  
or 911

## STEP 2

If someone discloses, try to make sure they are in a comfortable environment. Try to minimize the number of people around/who can hear. (ex: *"Do you want to talk about this outside? Do you mind if I close the door?"*)

Then, let them know that you are a responsible employee with certain reporting duties. (ex: *"As a staff/faculty member, I have to report instances of sexual assault, domestic violence, or stalking. However, I only have to tell them the information you decide to share. You do not have to say or do anything you don't want to—what you do next is up to you."*)

## STEP 3

If they decide to share more, listen attentively and empathetically. (ex: *"Thank you for sharing that with me." "This must be difficult for you, take your time..."*)

## CONFIDENTIAL RESOURCES

**CARE Campus Advocate**  
Call/Text: 209-386-2051  
(Available Mon-Fri, 9am-5pm)

**Counseling and Psychological Services (CAPS)**  
209-228-4266

**Valley Crisis Center 24 Hour Hotline**  
209-722-4357  
*Use for nights & weekend advocacy*

## REPORTING RESOURCES

**Office for the Prevention of Harassment and Discrimination (Title IX Office)**  
ophd.ucmerced.edu

**UC Merced Police Department**  
209-228-2677 (CAT-COPS) or 911



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## STEP 4

Avoid asking for details about the incident—You do not need to know specifics to support them. Instead, focus any questions on what the student would like to do moving forward. (ex: *"Do you know what next steps you would like to take (if any)?"* *"Are you familiar with the different resources on campus?"*)

## STEP 5

Remind them of the different Confidential and Reporting Resources on Campus & ask if they want you to walk with them to the appropriate office, etc.

Resources Provided in Center Panel



## STEP 6

Take care of yourself—you can call the Campus Advocate to help process the information you absorbed. Allow yourself time and space to process.

